

# How to Create a Field Budget

**A field budget is created prior to performing any type of field work. It is used to calculate costs associated with a certain field, break-even price and break even yield.**

**To create a field budget:**

1. Click on the “Record Keeping” menu.
2. Click on “Field Budget”.
3. Select the previously created farm name, field name, state, crop, and season (year).
4. Enter in all known costs per acre.
5. Enter in the costs per bushel for drying, grain storage, and transportation costs.

**NOTE: Clicking on the calculator icon (to the right of the entry) opens a calculator to assist you.**

6. Enter in any loan information you have.
7. Enter in any government payments, total acres planted, expected yield, and expected price per bushel that the grain will be sold.
8. Click “Calculate”
9. Verify all information is correct.

**NOTE: The Government Payments entry does not affect the break-even yield and break-even price fields.**

10. Click on “Report”.
11. After reviewing the report you can choose to either print this page or to export as a text (.txt) file.
12. When finished click “Close”.
13. Click “OK” (to return to the main menu of JDOffice)